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MEMORANDUM FOR: Chairman, ORR Career Service Board

SUBJECT: Career Preference Outline Of 25X1A9a [redacted]

1st Indorsement

A. COMMENTS BY (DIVISION)(STAFF) CHIEF

25X1A9a Both the career preference statements and the Branch Chief's evaluation are consistent with recognized plans for future developments in D/OO. Careful consideration will be given Miss [redacted] in assignments involving graphic design.

25X1A9a [redacted]

25X1A9a [redacted]

24 July 1957
Date

2nd Indorsement

B. COMMENTS BY AREA CHIEF (When Applicable)

☐ I concur in (Division) (Staff) Chief's comments.

☐ As the employee is not personally known to me, I accept the comments of the (Division) (Staff) Chief.

☐ Other (please specify):

25X1A9a [redacted]

30 July 1957
Date

[redacted]

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CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A — GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
[redacted]25X1A9a	23 Sept. 1913	IR	GS-11

5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
None	Geographer(Cartography)	GS 0150.02	OSR/B/EC/USSR-Sat. Br.

SECTION B. — CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY

Cartography

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

Cartography, with more emphasis on the design and technical presentation of visually effective and cartographically sound maps.

B. LONG-RANGE (Within next 3 to 5 years)

Reassignment from the "research" type of cartography to a Map Design Branch in which the immediate career interest can be pursued still further.

SECTION C. — TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

1. Study, through research, the cartographic presentation by American and foreign commercial cartographers, especially in the field of topical maps.
2. Study, through course work, the effective use of various forms of graphic presentation in other fields of visual presentation. (Design, Color, Advertising, etc.)

B. LONG-RANGE (Within next 3 to 5 years)

Further study in cartographic techniques and design, with possible personal study with such leaders in the field as Richard Edes Harrison, Arthur H. Robinson, etc.

12. ADDITIONAL COMMENTS

I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.	13. DATE COMPLETED	14. SIGNATURE OF EMPLOYEE

FORM NO. 1030 — SECRET — Career Outline

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[redacted] as a [redacted] career preference. [redacted] has been assigned to projects calling for an unusual degree of design sense and/or technical ingenuity. Her career preferences have therefore been honored as far as has been possible.

Her statement on long-range preference refers to a trend within the Cartography Division toward separate recognition of the two primary qualifications expected of a cartographer: research ability and design/technical proficiency. If this trend continues her career will be given full consideration.

15. RELATIVE TO TRAINING FOR EMPLOYEE

25X1A9a

On her own initiative, [redacted] has taken a course in graphic design to increase her proficiency. If the trend toward separate recognition of design/technical responsibilities continues formal training opportunities, including those mentioned in her statement, will be made available to her.

17. TYPED OR PRINTED NAME OF SUPERVISOR	18. SIGNATURE
[redacted] 25X1A9a	
19. TITLE	20. DATE
Chief, USSR-Satellites Branch, D/OO/RR	24 July 1957

SECTION II — FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME	23. SIGNATURE
24. TITLE	25. DATE

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